

# *Rosmarins Day Camp*

## **2011 PARENT GUIDE**

**WELCOME TO ROSMARINS DAY CAMP!** Rosmarins Day Camp is dedicated to the philosophy that every child is an individual. Our professional staff encourages all campers to participate in a wide variety of activities. This year's fun-filled summer program promises every child many opportunities for social interaction, individual growth, and personal success.

Personalized attention is a reality at Rosmarins Day Camp. For the past 61 years, our programs have been child-centered and tailored to individual needs. To ensure this commitment, each staff member is entrusted to working with each child as an individual.

We hope this 2010 Parent Guide will be helpful to you as you prepare for the summer season. This guide is our reply to most frequently asked questions by parents prior to the opening of camp. Should you have any additional questions, please feel free to call us at (845) 783-7222.

### **2011 CAMP SEASON**

**DATES:** Monday, June 27<sup>th</sup> to Friday, August 19<sup>th</sup>  
Daily – Monday through Friday  
\*\*\*\*Saturday July 23<sup>rd</sup> 63<sup>rd</sup> Anniversary Carnival\*\*\*\*

Camp will be **closed** on **Monday July 4<sup>th</sup>**  
in observance of Independence Day.

**HOURS:** 9:30 A.M. – 4:30 P.M.  
(Last Day of Camp – Friday, August 19<sup>th</sup> – Dismissal time is 3:00 p.m.)

*Rosmarins Day Camp*

12 SCHOOL ROAD  
MONROE, NEW YORK 10950

TELEPHONE: (845) 783-7222

# MEDICAL FORMS

**CAMPERS MUST HAVE A COMPLETED MEDICAL FORM ON FILE IN THE CAMP OFFICE.**

Medical forms should be on file at our office no later than June 1<sup>st</sup>.

## EQUIPMENT AND CLOTHING

**Personal Equipment** (i.e., softball gloves, tennis rackets) and clothing (i.e., bathing suits, swim goggles) should not be left at camp overnight. However, if you wish to leave an extra sweater for inclement weather or a smock for arts and crafts, these items may remain in the cubbies.

**BE SURE ALL CLOTHING IS CLEARLY MARKED WITH YOUR CHILD'S FULL NAME.**

Counselors are conscientious about equipment, **but their first responsibility is to the campers.**

Should articles be misplaced, every effort will be made to retrieve them. Please remind your child(ren) to be responsible for their own belongings. Responsibility is an integral part of a child's learning experience. Again, **please label all clothing and equipment.** Name Tapes are available in our office.

**CAMPERS MAY NOT BRING ELECTRONIC DEVICES OR CARDS GAMES OF ANY TYPE TO CAMP!!!  
( CELL PHONES, I-PODS, GAME BOYS, PLAYING CARDS, POKEMAN ETC. )**

**CELL PHONES ARE STRICTLY FORBIDDEN AT CAMP !!**

## TRANSPORTATION

Transportation is provided for all campers. All drivers have proper New York State credentials for transporting children. These adults have been thoroughly trained in safe driving procedures.

A PRACTICE RUN (which does not involve the camper or parent) takes place a few days before the beginning of the camp season. We will contact you concerning the estimated time of pick-up and return by Friday, June 24<sup>th</sup>. If you have not been contacted at least 48 hours prior to the opening of camp, please call the camp office at 783-7222.

THE FIRST DAY – Please have campers ready and waiting a little earlier than usual, allowing time for the first day “good-byes.”

Individuals, who on occasion may have to transport their children, should observe the following:

1. During the hours of camper transportation, buses have priority entering and exiting the camp. To avoid any unnecessary congestion in our parking lot or on the main road (School Road), we have instituted a policy for camper pick up after 4:00P.M. Campers will not be dismissed until afternoon round-up has completed for the day. In addition, we ask that you wait until the buses have left the campgrounds, before you leave in your own car.
2. To ensure maximum safety of all children, cars will be directed to a designated drop-off and pick-up area during the hours of 9:00 – 9:30 A.M. and 4:00 – 4:30 P.M. A “visitor parking” area will be provided on the stone entrance side of the camp. We ask that you refrain from parking in our bus area. The limited space we do have is reserved for directors and administrative staff only.
3. It is against the law to pass a stopped bus whose red warning lights are flashing; please observe safety procedures.

Your understanding and observance of these procedures is appreciated.

## UNUSUAL TRANSPORTATION CHANGES

Campers are expected to come to camp and leave on the same bus each day. If on occasion you pick up your child(ren) yourself, or make any change in the usual transportation routine, send a note with your child(ren) and also please call our Transportation Director at 783-7222 before noon to confirm this change so that we will have your child(ren) ready at the appointed time. **No child will be permitted to leave the camp or change transportation status without prior written permission from the parent(s).** When you come to pick up your child, please check in at the camp office to sign out your child(ren). Your cooperation in following this procedure will save us much time and undue worry.

## EARLY PICK-UP OF CHILDREN

Should the need arise to pick up your child(ren) early, please notify the camp either by sending in a note with your child or via the telephone. We suggest both methods be used for an early pick up. You can meet your child(ren) at the camp office in the recreation hall.(red building)

When parents are called to pick up children for medical reasons, please meet your child(ren) at the main office.

## NOTIFICATION OF ABSENCE

Please call the camp office (783-7222) between 7:15 – 8:00 A.M. in the event your child(ren) will not be coming to camp on a particular day. This will give us the opportunity to notify the bus driver. In the event you are unable to make contact with us, please wave the bus on when it stops at your house. We will assume your child(ren) are to be picked up the following camp day, unless we hear from you to the contrary.

## RAINY DAYS

In the event of a Rainy Day camp will be open as usual. On these days we may take some groups off the camp's grounds ( movies, bowling etc.) . Since these decisions are made that morning parents will not be notified of such trips.

## **RULES AND REGULATIONS CONCERNING CAMPERS RIDING THE BUS**

1. The bus driver has the authority to enforce all rules and regulations on the bus.
2. Campers should wait 6' from the curb until the bus comes to a complete stop and the door is opened.
3. Campers who cross the road to board a bus should look to the driver as their "traffic patrol officer." The bus driver will indicate when children should cross the road. Children must cross the road at least 10' in front of the bus to make them visible to the driver.
4. Upon entering the vehicle, campers should proceed to their seats without hesitation. All buses are equipped with seat belts which are available for children.
5. All passengers, campers, and staff members shall remain seated while the bus or van is in motion.
6. Campers shall always sit facing forward.
7. There shall be no unnecessary loudness, confusion, or distraction which might interfere with the effectiveness of the driver.
8. Children should keep heads, arms, and hands inside the bus at all times.
9. Eating or drinking is not permitted in camp vehicles.
10. The camp director may suspend a camper from riding the bus if their conduct interferes with bus safety or violates rules and regulations.
11. Supervision to the bus stop, at the bus stop, and home from the bus stop is a parental responsibility.

## **GROUPING**

Campers are grouped according to age and grade. Since camp is not school, coordination and size may be an additional consideration. Our camp director will meet with individual campers who feel they have been inappropriately grouped. Every effort will be made to place children with their friends.

Please understand, however, that group placement is determined by the number of campers who are enrolled. It is impossible, based on our situation, to honor all requests for group changes. Your cooperation and support is greatly appreciated.

## SWIMMING

In the event your child(ren) are ill and cannot participate in swimming activities, please send a note explaining the nature of the illness.

Non-swimmers must accompany their group to the pool area during instructional swim periods. All campers, including those unable to go in the water, will benefit from instruction in water safety. Instructional Swim is a mandatory camp activity. During recreational swim periods, non-swimmers will be supervised in an adjacent shaded area.

Written verification is required when children are unable to participate in swimming activities.

## CLOTHING

There is no uniform dress code at camp. In general, children wear shorts, tee shirts, socks and sneakers, and a sweatshirt or light jacket on cool days. No sandals (for safety)

Since children will be actively engaged in outdoor programs, please use your best judgment in the selection of your children's clothing. Expensive designer clothing is not recommended.

Please pack the following articles in your child's bag daily:

2 bathing suits  
pool footwear

a hat (optional; for protection from the sun)  
a pair of long pants (for hiking)

In the anticipation of inclement weather, please also provide a raincoat and an additional pair of sneakers and socks.

**PLEASE LABEL ALL BELONGINGS** – i.e., all clothing, sports equipment, – with your child's name clearly printed in indelible ink.

Each camper will be provided a cubby to store the above items. **ROSMARINS DAY CAMP CANNOT BE RESPONSIBLE FOR LOST ARTICLES.** Please do not send campers with any expensive or keepsake items.

## LUNCHES

A hot lunch will be provided daily. If your child has any dietary concerns please notify the camp so we can make proper arrangements. Milk, juice & bottled water will be served at lunchtime. Juice, light snacks & ice cream is provided for snack daily.

## **CAMP TRIPS**

Day Camp trips are arranged throughout the summer. Our all-inclusive fee covers all admission and/or entrance fees only. For certain trips, spending money may be appropriate; we will make every effort to notify you prior to these trips.

Please remember to send a bathing suit to camp with your child(ren) on days when they will be going off-grounds. We often arrive home prior to recreational swim period. If a trip is canceled, campers will follow their regular camp schedule.

## **HEALTH AND SAFETY**

Counselors are concerned for the health and safety of their campers. With the support of our specialist staff, counselors take this important part of their job very seriously. The excellent ratio of counselors to campers enables us to provide superior supervision for all children under our care.

## **SCHEDULE AND ENROLLMENT CHANGES**

Plans change. On occasion, we receive requests for date changes in camper enrollment. Every effort is made to accommodate individual needs. Please be aware that enrollment extensions or changes may not be possible due to existing group size and/or transportation constraints.

If campers are not enrolled when a particular special event is scheduled (i.e., Overnights, Camp Carnival, Olympics, Camp Shows, Banquet and Awards Day) we cannot make provisions for your child to participate. It has been our experience that weather conditions or other unavoidable conditions may require us to change a special event for an alternate date. Should this be necessary, we cannot ensure your children's participation in a particular special event if they are not enrolled for the entire camp season. We appreciate, in advance, your understanding of this camp policy.

## **PLEASE NOTE:**

Campers who are not registered during the week of camp pictures are welcome to join us for individual and group photos on Camp Picture Day. Parents who wish to take advantage of this opportunity will be expected to transport and supervise their own children during the photo session. It will not be possible for the camp to provide transportation for those not enrolled on Picture Day. Please understand that children not registered for camp on Picture Day are expected to return home with their parents after the photo session.

# OVERNIGHT CAMPING

Our overnight camping program begins during the second week of camp. The following equipment is recommended for this experience.

1. Sleeping Bag
2. Ground cloth
3. Knapsack
4. Flashlight (optional)/Non aerosol bug spray (optional)
5. Clothing: 2 pairs of underwear, 3 pairs of socks, sweatpants, sweatshirt, additional shirt.
6. Children should bring their regular camp bags, *including bathing suits*, on the day of their group's overnight camping trip.

**Dinner and dessert is provided by the camp on all overnights.**

Please arrange to pick up your child(ren) the morning following their overnight. **Campers should be picked up no later than 8:00 A.M.** If your child(ren) will be going home with another parent, written notification is required.

## CAMPERS SICKNESS REFUND PLAN

In the event a camper is unable to attend camp for more than five (5) consecutive camp days for medical reasons, a refund of the camp fee will be made on the pro rata basis starting with the 6<sup>th</sup> consecutive camp day.

## VISITING

Parents may visit camp any time, but we appreciate prior notification whenever possible. If you are particularly interested in viewing a special activity, we can assist you in arranging your camp visit. The purpose of visiting is to observe your child engaged in typical camp activities. Please park only in the designated camp parking area. At the camp office, you will receive your child's schedule and assistance in finding your child's group.

Please do not distract the counselor(s) from their job when they are on duty. If you wish a special conference with your child's counselors, it can be arranged through the camp office. If you decide to take your child with you at the conclusion of your visit, please inform both the counselor and the camp office of your intention.

## TEEN PROGRAM

The Rosmarins Teen Program for fourteen-and fifteen-year-olds provides additional daytime and evening activities three to four days per week, including weekends. Scheduled activities are planned by our Teen Director in consultation with the young adults participating in the program. All entrance and admission fees are included. Souvenirs, offsite snacks and meals, and other items of a personal nature are not included. **Please note that campers turning fourteen years of age before December 31, 2011 (and older) are invited to participate in all evening and weekend activities.**

## GRATUITIES

Gratuities to individual staff members, although customary, are not included in camp fees. If you wish, such appreciation can be extended on an individual and voluntary basis. Camp directors will be pleased to answer any questions concerning gratuities and other expressions of appreciation.